

## Methodology Statement

You might feel you know lots of English but not know how to use it. This is the difference between ‘passive’ and ‘active’ knowledge. The goal of the school is to help you to move from ‘knowing’ English to ‘using’ English effectively. We understand that everyone learns in different ways and our trainers use a variety of techniques and activities to suit all our learners’ needs and abilities. These include working individually and together with other students, and using tasks to encourage discovery, discussion and interaction in solving real questions and issues.

No class is the same. The content is flexible and is tailored to the class participants every week. There is no fixed syllabus because everyone is different, and we work to meet everyone’s needs and personal goals within the class. We use materials which our trainers have developed in direct response to our clients’ needs, and supplement with carefully chosen published materials and online resources such as TED.com or course relevant websites.

The activities we do in class are designed to help you to communicate in the real-life situations you will have when you return to your home/work. As well as working on language (grammar, vocabulary and pronunciation), we also focus on developing your skills (speaking, listening, reading and writing). We practise these in an integrated way with a reading or listening activity moving on to a role play or discussion which may end in a letter, email or report. Soft skills (e.g. developing good communication skills such as giving and receiving feedback, active listening skills) are also an integral part of the course to help you to communicate more effectively when working at home or abroad.

Your happiness is important to us and during your stay we will regularly check on your progress and satisfaction. We do this through feedback, individual tutorials with your trainer and informal chats in breaks and at lunchtime. We are here to listen to any issues or questions you may have and solve any problems so that you can make the most of your experience at the school. We monitor your progress during the week with a number of tools such as class tests and review and recycling activities. Every client has an individual Learner Plan which outlines your strengths and areas to work on. You can access your Learner Plan on London School Online to see where you have improved and areas to focus on along with your trainer’s personalized recommendations.

